

## TERMS & CONDITIONS FOR FINANCIAL AWARDS

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- Please check you have the latest version of this form by checking our website, where you will find all grant information, forms and logos: [www.culturevannin.im/fundingawards/grants](http://www.culturevannin.im/fundingawards/grants)
- Financial awards can only be made within the remit of the Manx Heritage Foundation t/a Culture Vannin.
- Applications must be submitted at least 14 days before an advertised meeting date.
- You are responsible for your project and must ensure that Culture Vannin and the Isle of Man are not brought into disrepute in relation to any award.
- Organisations must attach copies of latest accounts. Supporting material, including safeguarding procedures for venues, events and festivals, and relevant projects, should be supplied - we reserve the right to defer applications if not supplied.
- Applications for all projects should follow the Guidelines for Financial Assistance and Guidance for Applicants documents.
- Incomplete applications will not be considered.
- In the event of a grant being awarded, the money must be taken up and the project completed within a period of two years from receipt of the letter of confirmation. Any changes to projected end date must be mutually agreed.
- Financial awards will be released on production of paid invoices and receipts unless agreed otherwise in advance. Evidence that the grant has been used for the purpose set out in the application must be provided.
- The support of Culture Vannin must be acknowledged in all publicity and in publications. Banners/logos should be displayed at events.
- Publications should include the following wording: **“This publication has been supported by Culture Vannin. Culture Vannin has provided funding only and the views, opinions, findings and conclusions or recommendations expressed are strictly those of the authors. Culture Vannin takes no responsibility for any errors or omissions or for the correctness of the information contained in this publication.”**
- **TWO COPIES** of any publication should be donated to Culture Vannin for our records and **TWO COPIES** should be donated to Manx National Heritage Library.
- We ask those of you using social media to consider posting updates about your event or project and tagging/linking to Culture Vannin social media channels.
- An **End of Project Monitoring form** is due within 3 months of project completion. This must include a summary of the project together with at least one high resolution photo, for use by Culture Vannin in various media including online.
- An individual or organisation must complete outstanding projects funded by Culture Vannin before making a further application, unless there are exceptional circumstances.
- Culture Vannin reserves the right to disallow future applications should conditions of funding not be met.